

# Merchant Marine Circular

Panama Maritime Authority  
General Directorate of Merchant Marine  
Control and Compliance Department

## **MERCHANT MARINE CIRCULAR MMC-153**

- To:** Parties, Administrations, Port State Control Authorities, Ship-owners / Operators, Recognized Organizations (ROs), Company Security Officers, Seafarers, Legal Representatives, Authorized Maritime Training Centers, Authorized Physicians, Merchant Marine Private Consulates, Inspectorates, Authorized Offices, Brokers, and users of the Panama Ship Registry.
- Subject:** Provisions on the Crew Roll Book.
- Reference:** Decree Law No. 8 of February 26, 1998.  
Executive Decree No. 86 of February 22, 2013 and its modifications.  
Resolution J.D. No. 013-2017 of March 8, 2017.  
Resolution No. 106-17-DGMM of March 22, 2018.  
Merchant Marine Circular MMC-107 - Publications and Records required on vessels of 500 gross tonnage or above with International Registration in the Panamanian Registry.  
Merchant Marine Circular MMC-193 - Optional and Voluntary System for Electronic Books or Electronic Record Books on board Panamanian Flagged Vessels.  
Circular No. DGGM-048 (**Only Recommendation**).
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### **1. Purpose**

- 1.1.** The purpose of this Circular is to communicate to the users of the Panamanian Registry, the provisions about the Crew Roll Book required on board Panama Flagged Vessels.

### **2. Scope**

- 2.1.** This Merchant Marine Circular applies to Panama Flagged Vessels that Crew Roll Book on board is required.



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3. The Crew Roll Book shall contain the data as established in the regulations of the Panama Maritime Authority (PMA).
4. Ship-owners, operators, companies or legal representatives may acquire the Crew Roll Book of the Panama Maritime Authority, covering the rights to be paid, as appropriate, and following the corresponding procedure, as detailed below:
  - 4.1. **Crew Roll Book in physical format:** The acquisition of the Book will be made at the Consular Assistance and Maritime Taxpayer Section of the Ship Registry Department of the General Directorate of Merchant Marine of the PMA or at the Merchant Marine Private Consulates of the Republic of Panama. In both cases, it is required that the Book complies with the opening and registry stamp of the General Directorate of Merchant Marine, according to the respective procedure.
  - 4.2. **Electronic Record Crew Roll Book:** The acquisition of the Book will be made through manufacturers and/or providers companies of record systems or electronic record books recognized by the General Directorate of Merchant Marine of the Panama Maritime Authority, which are detailed in Circular MMC-193.
    - 4.2.1. In case of Electronic Record Crew Roll Book is to be applied then procedures to obtain the license for use of the Electronic Record Crew Roll Book is detailed on the MMC193.

**December, 2023** – The Subject, Reference and the paragraphs # 1, 2, 3 and 4, are modified.  
**October, 2014** – amendment to paragraph 2.  
**March, 2008.**



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Inquiries concerning the subject of this Merchant Marine Circular or any other request should be forward to:

Maritime Labour Affairs Department  
General Directorate of Seafarers  
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